

September 1st, 2023

Dear Families of the Elementary Virtual School,

A warm welcome to new and returning and new students to EVS. We are excited to begin the new school year. The EVS Staff have been working hard in preparation of receiving students into their classrooms on Tuesday. Your child's teacher will be sending a welcome message to your child with more information including access to the Google Classroom that will be used as a platform for learning this year. The schedule for all classes is below.

Elementary Virtual School (EVS) Schedule: K-8		
Time	Mins	Days 1-5
8:45 - 9:35	50	Period 1
9:35 - 10:25	50	Period 2
10:25 - 10:55	30	Break
10:55-11:45	50	Period 3
11:45-12:35	50	Period 4
12:35- 1:35	60	Lunch
1:35- 2:25	50	Period 5
2:25 - 3:15	50	Period 6

## Attendance:

The safety of our students is a priority. Our<u>safe arrivals programs and safe departures protocol</u>sare in place so that we can account for the whereabouts of absent students. Please provide the school with complete and current emergency contact information.

If you have not informed the school of your child's absence in advance, the school will take the following steps to ensure your child is safe:

- We will call your home.
- If we do not reach you at home, we will call your work and/or cell phone.
- If we cannot reach you at work, we will call your emergency contact number.

- If we cannot get information from your emergency contact about your child's location, we will speak to a sibling if one is in the school.
- If we are still unable to get information, we may check with a friend of your child and other staff members
- If we are still unable to get information, we will consider your child missing and we may contact York Regional Police.

If your child is going to be absent, it is important that you notify the office. This can be done three ways:

Phone: 905- 266-0057/647-749-4318

Email: Elementary.VS1@yrdsba

Edsby: Log into your Edsby account and share the absence.

**Technology:** If your child requires technology, families can make requests for devices and internet access by contacting the EVS Office who will then complete the request for technology on your behalf: EVS office: 905 266 0057/647 749 4318.

Families will pick up their device at their area CEC office on Wednesday September 6<sup>th</sup> between 1:00 – 4:00 PM. Devices that are not picked up during this window will be returned to Dr Bette on September 7th. Thereafter families will need to pick up their devices at Dr Bette coordinated through the EVS Office.

## Virtual School Digital Tool Supports for Families

To support you and your child accessing learning materials and synchronous learning tools through Google Classroom, a number of online resources are available:

- Family Tip Sheet for Accessing Google Classroom
- Family Tip Sheet for Accessing Google Meet through Google Classroom

For additional supporting resources available on our YRDSB websitenttps://www2.yrdsb.ca/student -tools-and-resources or the family resource page on the Board website. In the near future, you will also be able to access Frequently Asked Questions for families specific to the Elementary Virtual School (EVS).

The dedicated EVS staff have been working hard to prepare for the upcoming year. We thank you for your support and look forward to working together in partnership with you this year.

The EVS Administrator Team
Michael Yoshida (P) Helen OuHingwan (VP)